

## Secure E-mails

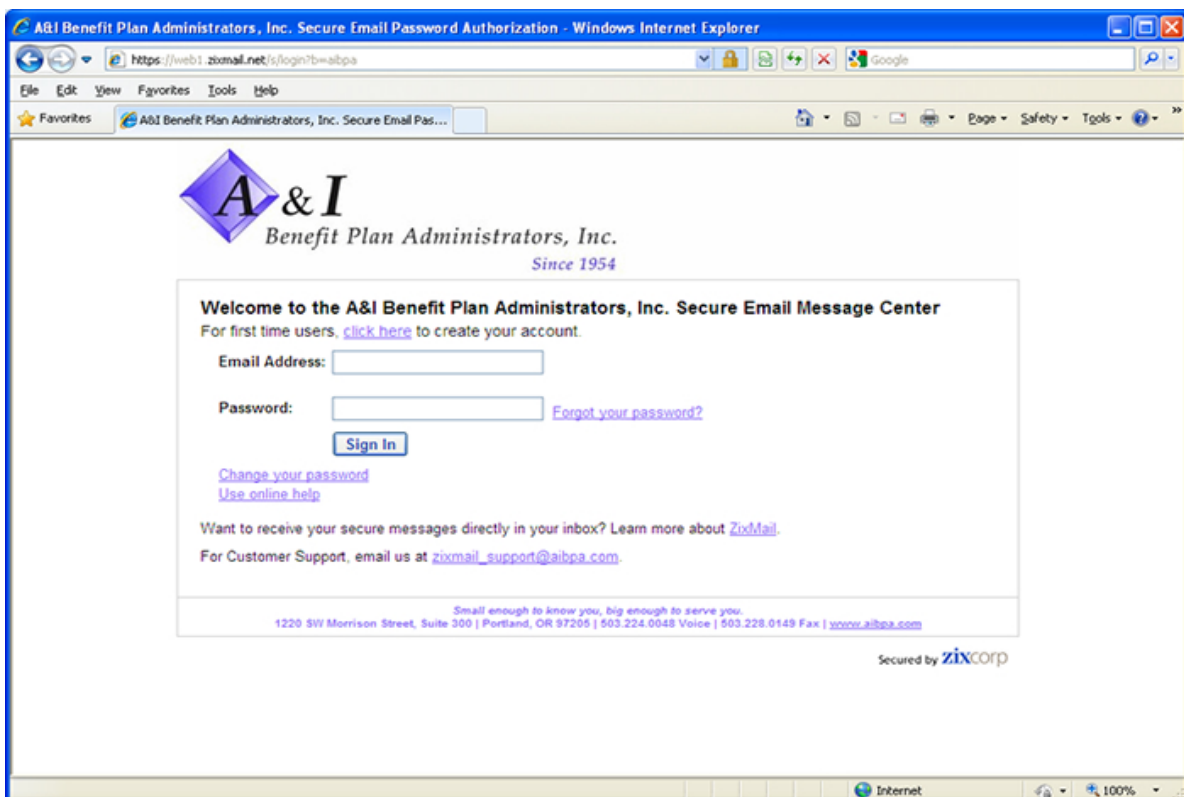
Securing transmitted Protected Health Information (PHI) is an important piece of maintaining compliance under HIPAA Privacy and Security, but its implications for security breaches under the HITECH Act make it more important than ever to utilize technology, such as encryption, to protect the PHI and other sensitive information of our clients.

Beginning February 8, 2010, A&I Benefit Plan Administrators, Inc. will begin using the ZixCorp service to encrypt e-mails containing PHI and other sensitive information. This system will identify protected health and other sensitive personal information in email messages, such as social security numbers. The free option is easy and simple. When you receive an e-mail from A&I it will contain a link to a web portal like the sample below. When you click on it you will be required to create a user name and password. Once set up, you can access and respond to e-mails from A&I. We will also have a link available on [www.aibpa.com](http://www.aibpa.com) so that you may access the portal to initiate an e-mail to A&I directly.

For more information about ZixCorp you may view their website at [www.zixcorp.com](http://www.zixcorp.com). If you have concerns or questions about encryption or would like the contact information to our ZixCorp partner, you may contact our Compliance Officer directly at [darby.thiessen@aibpa.com](mailto:darby.thiessen@aibpa.com).

Here is a link to the ZixCorp portal:

<https://web1.zixmail.net/s/login?b=aibpa>



The screenshot shows a web browser window titled "A&I Benefit Plan Administrators, Inc. Secure Email Password Authorization - Windows Internet Explorer". The address bar shows the URL "https://web1.zixmail.net/s/login?b=aibpa". The page content includes the A&I logo, the text "Benefit Plan Administrators, Inc. Since 1954", and a login form. The form has fields for "Email Address:" and "Password:", a "Sign In" button, and links for "Forgot your password?", "Change your password", and "Use online help". Below the form, there is a message: "Want to receive your secure messages directly in your inbox? Learn more about ZixMail." and "For Customer Support, email us at [zixmail\\_support@aibpa.com](mailto:zixmail_support@aibpa.com)". At the bottom of the page, there is a footer with the text "Small enough to know you, big enough to serve you." and contact information: "1220 SW Morrison Street, Suite 300 | Portland, OR 97205 | 503.224.0048 Voice | 503.228.0149 Fax | [www.aibpa.com](http://www.aibpa.com)". The page is secured by ZixCorp, as indicated by the "Secured by ZIXCORP" logo in the bottom right corner.